

BOARD OF COUNTY COMMISSIONER'S

MINUTES

JUNE 30, 2014

Rod Cleveland led in Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to Order this 30th day of June 2014 in the meeting Room 200 of the Cleveland County Office Building by Chairman Darry Stacy. Roll was called by Linda Atkins, Deputy County Clerk/Secretary, and those present were:

Darry Stacy, Chairman
Rod Cleveland, Vice-Chairman
Rusty Sullivan, Member
Linda Atkins, Secretary

Tammy Belinson, County Clerk/Secretary, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Assistant District Attorney Brian Strickler, Melinda Duke, Rhett Burnett, Bryant Rains, Valerie Mattheus, Gala Sukenis, George Mauldin, Christine Cartmell, Brigitte Ritter and Shelley Raney.

After the reading of the minutes of the Regular Meeting of June 23, 2014 and there being no additions or corrections, Rod Cleveland moved that the minutes be approved. Rusty Sullivan seconded the motion.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rusty Sullivan, to **strike Bid #CT-1681** – Cleveland County Treasurer's Office Remodel from the agenda because no bids were received.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Darry Stacy moved, seconded by Rod Cleveland, to **accept** the bid and to **table** the awarding and/or rejecting of the bid at a later date for **Bid #SHE-1682** – Purchase, Delivery, and Set-Up of one (1), 2008 Model or newer 18’ x 44’ Modular Building for the Cleveland County Sheriff’s Department.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

B. Old Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Copier Maintenance Agreement** between the Cleveland County Health Department and Sooner Copy Machines, Inc. effective July 1, 2014 through June 30, 2015 for four (4) Sharp MXM453 copiers, SN/95009036, #05003134, #05004814, #05002884, in the amount of \$.005 per black and white copy.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
2. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Copier Maintenance Agreement** between the Cleveland County Health Department and Sooner Copy Machines, Inc. effective July 1, 2014 through June 30, 2015 for one (1) Sharp MXM264N copier, SN/25016969 and one (1) Sharp MXM453N, SN/25017180, in the amount of \$.0075 per black and white copy for Cleveland County. The bid term will be from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
3. Upon the recommendation of Assistant District Attorney Jim Robertson, Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Cleveland County to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insurance Group and the Intent to Participate in ACCO Self-Insurance Group in the amount of \$355,595.00 for the period July 1, 2014 through June 30, 2015, to be paid on a month to month basis.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, no.
Motion carried.

C. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Agreement** between the Cleveland County Sheriff’s Office and Verizon Wireless to provide Verizon Wireless Home Phone Connect Services for Dispatch and Command Post during the period July 1, 2014 through June 30, 2015 for a total of three (3) lines in the amount of \$59.97 per month.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
2. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between the Cleveland County Sheriff’s Department and ESW Correctional Healthcare LLC, for Medical Staffing and Administration in the F. DeWayne Beggs Detention Center from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
3. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between the Cleveland County Health Department and Kim Divelbiss to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$16.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act (STRA) not to exceed \$6,256.00. The contract is to be effective July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
4. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between the Cleveland County Health Department and Joyce Clement to provide Directly Observed Therapy (DOT) and related services to tuberculosis (TB) at a rate of \$6.00 per visit and mileage in accordance with State Travel Reimbursement Act (STRA) which is currently \$0.56 per mile for a maximum reimbursement of \$7,329.00.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
5. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Maintenance Agreement** renewal between the Cleveland County Clerk and OneSource LLC for maintenance of two (2) HP Laserjet Printers, ID#41316 and ID#41317. The Maintenance Agreement will cover all parts and labor at a base rate of \$.0151 per print for the period July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.

6. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **FY2015 Contract** between the Board of Cleveland County Commissioners and the Office of Juvenile Affairs (OJA) for Regional Secure Detention services and the Affidavit of Assignment to Communityworks, LLC for the period July 1, 2014 through June 30, 2015 with the option to renew for FY 2016 and FY 2017.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
7. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Joint Resolution** between the Board of County Commissioners and the Cleveland County Justice Authority to renew the Sales Tax Agreement previously entered into on July 1, 2013 set to expire June 30, 2014. This agreement will be effective from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
8. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Joint Resolution** between the Board of County Commissioners and the Cleveland County Justice Authority to renew the Sub-Lease Agreement previously entered into on July 1, 2013 set to expire June 30, 2014. This agreement will be effective from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
9. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Annual Maintenance Agreement** renewal between the Cleveland County Treasurer and Stanley Convergent Security Solutions, Inc. for a Closed Circuit Television/Security System within the Treasurer’s Office for a total annual amount of \$900.00 effective July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
10. Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the May 2014 Monthly report of the following Office:

 - a. David Tinsley, County Assessor
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
11. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Rescind** the following awarded item on June 16, 2014 to Harvey Sales Janitorial Supplies, Bid#SHE-1680 and Re-Award to CCP Ind.
Tampax Tampons was awarded to Harvey Sales in the amount of \$59.75. CCP Ind. did not put a brand name on bid but was bidding Tampax Tampons which is what was requested on Bid#SHE-1680. Re-Award Tampax Tampons to CCP Ind. In the amount of \$52.87.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.

- 12.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Preventative Maintenance Agreement** between Cleveland County Health Department and Waggoner’s Heating and Air Conditioning for maintenance on one (1) Trane Chiller, two (2) roof top air handlers, two (2) boilers, two (2) ductless split systems, one (1) HEPA make-up air unit and forty-six (46) VAV air units located at 250 12th Ave N.E.in the amount of \$4,564.00 per year for the period July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
- 13.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County Health Department and Celeste Raquel Brown to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$9,002.00. The contract is effective July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
- 14.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Service Agreement** between Cleveland County Sheriff’s Department and US Fleet Tracking to provide 24 hour monitoring and tracking of vehicles of the Cleveland County Sheriff at a cost of \$29.95 per vehicle per month for the period of July 1, 2014 to June 30, 2015. There will be between seven (7) to eighty (80) vehicles equipped with US Fleet Tracking modules. US Fleet Tracking will supply the necessary hardware/software modules for each vehicle at no cost to the Cleveland County Sheriff, with the agreement that if the county decides to cancel, all hardware will be returned to US Fleet Tracking.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
- 15.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County Health Department and TSHA for interpreter services for the Norman and Moore offices. The initial \$75.00 booking fee includes 1.5 hours and an additional \$50.00 per hour after the first 1.5 hours and the current state rate for travel at \$.56 per mile. Agreement period is from July 1, 2014 through June 30, 2015.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.
- 16.** Rod Cleveland moved, seconded by Darry Stacy, to **approve the Service/Maintenance Agreement** between the Board of County Commissioners on behalf of the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. for Printer and Copier Maintenance of six (6) copier/printers for the period July 1, 2014 through June 30, 2015.

Two (2) MX-2600N I.D. #003043 and I.D. #002109 at \$.013 per B/W copy and \$.062 Color copy.

Two (2) MX-M283N I.D. #005328 and I.D. #004600 at \$.005 per B/W and Color copies.

Two (2) MX-M620N I.D. #002625 and I.D. #002626 at \$.0075 per B/W and Color copies.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.

- 17.** Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of Unit L218-191 Computer, SN/2UA6170L5S, Unit L218-195 Monitor, SN/CNK6151MHL, Unit J220-495 Scanner, SN/EY306309, State Equipment traded by Court Clerk.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

- 18.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Standard Service Contract** between the Cleveland County Commissioners and R.K. Black for maintenance of one (1) Sharp MX-3640N to include parts, labor, travel, and toner covered at a base rate of \$90.00 per month for 3000 for B/W impressions and 1000 color impressions. Overages shall be billed at \$.0130 for B/W and \$.0506 for color impressions. Contract period is from July1, 2014 through June 30, 2015.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.

- 19.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Standard Service Contract** between the Board of Cleveland County Commissioners on behalf of the County Clerk and R.K. Black for total care maintenance for Source Tech 9620 printer. The contract is \$60.75 per quarter and includes 4,500 prints per quarter with an overcharge of \$.0135. This rate includes all parts, labor, toner and internal consumables. Paper is excluded. The term is from July 1, 2014 through June 30, 2015.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, abstain.
Motion carried.

- 20.** Rusty Sullivan moved, seconded by Rod Cleveland, to **approve** the **following Blanket Purchasing Orders** submitted for the following departments:

Health Department:

14-5965-MD2	United Mechanical, Inc.	\$	500.00
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The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

**21. Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:
FY 13/14**

General:

14-0044-B2A	14-0084-CCJC2	14-0359-C2	14-0363-C2
14-0975-B2A	14-0985-SP1C	14-1568-SP2	14-2781-B2A
14-2715-CCJC2	14-2987-K2	14-4168-B2A	14-4228-SP2
14-4570-B2A	14-5171-CCJC2		

Highway:

14-0132-T2A	14-0250-T2A	14-0255-T2A	14-0257-T2A
14-0692-T2A	14-1327-T2A	14-1754-T2A	14-2007-T2A
14-2120-T2A	14-2146-T2A	14-2461-T2A	14-2486-T2A
14-2670-T2A	14-2776-T2A	14-2855-T2A	14-2898-T2A
14-3007-T2A	14-3013-T2A	14-3075-T2A	14-3106-T2A
14-3262-T2A	14-3264-T2A	14-3369-T2A	14-3499-T2A
14-3595-T2A	14-3898-T2A	14-3981-T2A	14-4152-T2A
14-4171-T2A	14-4292-T2A	14-4874-T2A	14-4877-T2A
14-4965-T2A			

Health:

14-0385-MD2	14-0389-MD2	14-0396-MD2	14-0402-MD2
14-0403-MD2	14-0420-MD2	14-0427-MD2	14-1955-MD2
14-2507-MD2	14-2539-MD2	14-2779-MD2	14-3556-MD2

Sheriff Dept:

14-5199-CFBRE2-300	14-5414-CFBRE2-300
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Treasurer’s Office:

14-0981-CFC1C

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

22. Rusty Sullivan moved, seconded by Rod Cleveland to approve the following for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	173,075.81
b.	Highway Fund	\$	25,096.35
c.	Health Fund	\$	14,846.80
d.	Sheriff Service Fee Fund	\$	581.13
e.	Sheriff Commissary Fund	\$	5,169.97
f.	Sheriff Donation Fund	\$	1,282.00

g.	Sheriff Revolving Fund	\$	21,106.63
h.	Treasurer’s Certification Fund	\$	388.41
i.	Fair Board Fund	\$	435.43

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

D. There was no **New Business** to come before the Board for discussion.

E. Commissioner’s Discussions regarding **County Business**: Commissioner District #3 Rusty Sullivan cautioned to be safe over the 4th of July holiday.

Commissioner District #1 Darry Stacy said that the 4th of July is a reminder to thank those that serve in our military who give us our day of independence.

F. There were no **comments** made from the **public**.

G. There being no further business to come before the Board, Rusty Sullivan moved that the meeting be **adjourned** at 1:15 pm. Darry Stacy seconded the motion.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(Clerk’s Note: Agenda was posted on June 27, 2014 at 9:12 am.)