

BOARD OF COUNTY COMMISSIONER'S

MINUTES

NOVEMBER 13, 2012

The regularly scheduled meeting of the Board of County Commissioners was called to order at 9:00 a.m. this 13th day of November, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
Richey Fink, sitting in for Rusty Sullivan, Vice-Chairman
Paul Meyer, sitting in for George Skinner, Member
Tammy Belinson, Secretary

Rusty Sullivan, Vice-Chairman, and George Skinner, Member, were absent.

Also present were: Assistant District Attorney James Robertson, David Tinsley, Melinda Duke, Valorie Mattheus, Gayla Sukenis, Joe Lester, Keri Lyles, Jessica Bruha, Christi Morren, Jacob McHughes and Peggy Laizure.

Rod Cleveland moved, seconded by Paul Meyer, to table the Minutes of the Regular Meeting of November 5, 2012.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, Rod Cleveland moved, seconded by Paul Meyer, to award County Bid – #EB-1581 – One-Year (1) Non-Encumbered Contract for the purchase of Taser Electronic Restraint Devices and Taser Equipment for the Cleveland County Sheriff's Office to GT Distributors, the overall low bidder. The bid term will be from December 6, 2012 through December 5, 2013.

(Clerk's note: The bid's correct number was #SHE-1581)

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rod Cleveland moved, seconded by Paul Meyer, to table County Bid - #HWY-1582 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from December 7, 2012 through March 6, 2013.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

Sheriff Joseph Lester reported 421 prisoners at the F. DeWayne Detention Center. Sixty-three could be transferred to prison but there is no room for them. Twenty-five do not have J&S's yet.

Rod Cleveland moved, seconded by Paul Meyer, to appoint Tammy Belinson as Requesting Officer on all Cleveland County Clerk Accounts and all Excise/Equalization Board Accounts. The vote was: Rod Cleveland, yes; Richey Fink yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the October, 2012 Monthly Reports of the following Officers:

- a. David Tinsley, County Assessor
- b. Joseph Lester, County Sheriff
- c. Rhonda Hall, Court Clerk

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to redispense of the following items and clear up paperwork for District #2 on equipment that has been sold at auction:

- a. D359-06 Tool Box
- b. D330-39 Chainsaw
- c. D320-70 Dynapac Roller
- d. D348-40 Trailer Tank

The items had been sold at auction, were put back in the computer system and was discovered through a recent walk through inventory.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the copier Maintenance agreement between the Cleveland County Health Department and Sooner Copy Machines Inc. effective November 17, 2012 to June 30, 2013 for the following copiers:

- a. Sharp MXM453N, Location - Administration, Norman
- b. Sharp MX-M264N, Location - Nursing, Norman

The Health Department will pay \$.0075 per black and white copy. These copiers will replace one Sharp MXM550N (Norman Administration) and one Sharp ARM257 (Norman Nursing). Price includes parts, drums, labor, toner, staples and initial networking.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve a Lease Agreement between the Cleveland County Health Department and De Lage Landen Financial Services, Inc. for two Sharp Digital Copiers. The Health Department will pay a monthly lease payment of \$328.00 for two Sharp Digital Copiers (Sharp MX-M453N & MX-M264N), changing the term of the lease from Dec. 1, 2012 through November 30, 2013.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to appoint Jacob McHughes as alternate to the ACOG Intermodal Transportation Technical Committee.

The vote was: Rod Cleveland, yes; Richey Fink, no; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Contract between Cleveland County Board of County Commissioners on behalf of the Cleveland County Health Department and Terminix for service at the Norman and Moore locations in the amount of \$125.00 per service/quarterly from July 1, 2012 through June 30, 2012.

(Clerk’s note: Agenda should have read June 30, 2013.)

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to renew the service contract between the Cleveland County Assessor and Formax on folder/sealer machine for one year at a cost of \$822.00. Last year, the cost was \$798.00. The agreement is from December 19, 2012 through December 18, 2013.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the disposal and donation of the following books that are surplus from the Cleveland County Law Library: (Assistant District Attorney James Robertson said the books were actually from the District Attorney’s office.)

	Title	Author - Edition - Subtitle	Qty
1	Art of Advocacy - Opening Statement 1994	Decof, Leonar	1
1	Art of Advocacy - Summation 1994	Smith, Lawrence	1
1	Black's Law Dictionary 1968	Fourth Edition	1
1	Corpus Juris Secundum	65 Neligence 1 to 115	1
1	Corpus Juris Secundum	65A Neligence 116 to End - Negotiate	1
1	Corpus Juris Secundum	66 Negotiation to Numb	1
1	Corpus Juris Secundum	67 Oaths & Affirmations - Officers	1
1	Corpus Juris Secundum	67A Pardon and Parol - Parties	1
1	Corpus Juris Secundum	68 Partition - Party	1
1	Corpus Juris Secundum	69 Party Walls - Patents	1
1	Corpus Juris Secundum	70 Payment - Pilots of Vessels	1
1	Corpus Juris Secundum	71 Pleading - Pledgery	1
1	Corpus Juris Secundum	72 Pledges - Process	1
1	Corpus Juris Secundum	72 Supplement Products Liability - Pub Contr	1
1	Corpus Juris Secundum	73 Prohibition - Pub Admin Law	1
1	Corpus Juris Secundum	73A Pub Admin Law - Public Land 166	1
1	Corpus Juris Secundum	73B Pub Land 167 - Public Utilities	1
1	Corpus Juris Secundum	74 Quart - Railroadds 1 to 762	1
1	Corpus Juris Secundum	75 Railroadds 763 to End - Receivers	1
1	Corpus Juris Secundum	76 Receiving or Transferring Stolen Goods and Related Offenses	1
1	Corpus Juris Secundum	77 Religious Societies to Robbery	1
1	Corpus Juris Secundum	77A Sales to Savage	1
1	Corpus Juris Secundum	78 Schools and School Districts	1
1	Corpus Juris Secundum	78A Schools and School Districts	1
1	Corpus Juris Secundum	79 Searches and Seizures - Secures Transactions	1
1	Corpus Juris Secundum	79A Securities Regulation and Commodity Futures Trading Regulation - Sequestrian	1
1	Corpus Juris Secundum	80 Sets - Social	1
1	Corpus Juris Secundum	81 Social S - Spec Perf 1 to 129	1
1	Corpus Juris Secundum	81A Spec Perf 130 to End - States	1
1	Corpus Juris Secundum	83 Stipulations - Taxable	1
1	Corpus Juris Secundum	84 Taxation 1 to 735	1
1	Corpus Juris Secundum	85 Taxation 735 to End - Teacher	1
1	Corpus Juris Secundum	86 Team - Town	1
1	Corpus Juris Secundum	87 Towns - Triable	1
1	Corpus Juris Secundum	88 Trial 1 to 426	1
1	Corpus Juris Secundum	89 Trail 427 to End - Trusts 1 to 159	1
1	Corpus Juris Secundum	90 Trusts 160 to End - Unite	1
1	Corpus Juris Secundum	91 United States - Vendor & Pur 1 to 180	1
1	Corpus Juris Secundum	92 Vendor & Pur 181 to End - Wantonness	1
1	Corpus Juris Secundum	93 War & National Defense - Waters 1 to 225	1
1	Corpus Juris Secundum	94 Waters 226 to End - Wills 1 to 261	1
1	Corpus Juris Secundum	95 Wills 262 to 691	1
1	Corpus Juris Secundum	96 Wills 262 to 691	1
1	Corpus Juris Secundum	97 Wills 1237 to End - Witnesses 1 to 314	1
1	Corpus Juris Secundum	98 Witnesses 315 to End - Workmanship	1
1	Corpus Juris Secundum	99 Workmen's Compensation 1 to 352	1
1	Corpus Juris Secundum	100 Workmen's Compensation 353 to 781	1
1	Corpus Juris Secundum	101 Workmen's Compensation 782 to End - Zoning	1
1	Corpus Juris Secundum	101A Zoning and Land Planning	1
1	Corpus Juris Secundum	34th Legislature	1
1	Corpus Juris Secundum	34th Legislature	1
1	Criminal Confession and Admissions - Federal	1	1
1	Criminal Confession and Admissions - Federal	2	1
1	Criminal Confession and Admissions - Federal	3	1
1	Goldstein Trial technique 1993	Volume 1 1.01-11	1
1	Goldstein Trial technique 1993	Volume 2 12-17	1
1	Goldstein Trial technique 1993	Volume 3 18-22	1
1	Grand Jury Law & Practice 1991	Volume 1	1
1	Grand Jury Law & Practice 1991	Volume 2	1
1	Handbook of Section 1983 Litigation 2009	Lee, David	1
1	Federal Civil Judicial Procedures and Rules	2010 Edition	2
1	Oklahoma Court Rules and Procedures 2002	Volume 1 - State	1
1	Oklahoma Court Rules and Procedures 2002	Volume 1 - Federal	1
1	Oklahoma Court Rules and Procedures 2003	Volume 1 - State	1
1	Oklahoma Court Rules and Procedures 2003	Volume 1 - Federal	1
1	Oklahoma Court Rules and Procedures 2004	Volume 1 - State	1
1	Oklahoma Court Rules and Procedures 2004	Volume 1 - Federal	1
1	Oklahoma Court Rules and Procedures 2005	Volume 1 - State	1
1	Oklahoma Court Rules and Procedures 2005	Volume 1 - Federal	1
1	Oklahoma Court Rules and Procedures 2006	Volume 1 - State	1
1	Oklahoma Court Rules and Procedures 2006	Volume 1 - Federal	1
1	Oklahoma Court Rules and Procedures 2008	Volume 1 - State	1
1	Oklahoma Court Rules and Procedures 2008	Volume 1 - Federal	1
1	Oklahoma Court Rules and Procedures 2009	Volume 1 - State	1
1	Oklahoma Court Rules And Procedures 2009	Volume 1 - Federal	1

1	Oklahoma Court Rules and Procedures 2010	Volume 1 - State	1
1	Oklahoma Court Rules and Procedures 2010	Volume II - Federal	1
1	Oklahoma Court Rules and Procedures 2010 Keyrules	Volume II - Federal - Keyrules	1
1	Oklahoma Court Rules and Procedures 2010	Volume II - March 2010 Supplement	1
1	Oklahoma Court Rules and Procedures 2010	Volume II - July 2010 Supplement	1
1	Oklahoma Evidence Commentary on the Law - 2 - 2000	Chapters 1-32	1
1	Oklahoma Evidence Commentary on the Law - 3 - 2000	Chapters 33-47	1
1	Oklahoma Evidence Commentary on the Law - 3A - 2000	Tables / Index	1
1	Oklahoma Legal Directory 2008	Published Annually	1
1	Oklahoma Sessions Laws 1992	33rd Legislature	1
1	Oklahoma Session Laws 1973	34th Legislature	1
1	Oklahoma Session Laws 1974	34th Legislature	1
1	Oklahoma Session Laws 1975	35th Legislature	1
1	Oklahoma Session Laws 1976	35th Legislature	1
1	Oklahoma Session Laws 1977	36th Legislature	1
1	Oklahoma Session Laws 1989	42nd Legislature	1
1	Oklahoma Session Laws 1989 - Supplement	42nd Legislature	1
1	Oklahoma Session Laws 1993	Volume I Chapters 1 to 233	1
1	Oklahoma Sessions Laws 1993	Volume II Chapters 234-366	1
1	Oklahoma Session Laws 1994	Volume I 1 to 276 44th Legislature	1
1	Oklahoma Session Laws 1994	Volume II 277 to 392 (End)	1
1	Oklahoma Session Laws 1995	Volume I 1 to 244 45th Legislature	1
1	Oklahoma Session Laws 1995	Volume II 245to 358 (End)	1
1	Oklahoma Session Laws 1996	Volume I Chapters 1- 240	1
1	Oklahoma Session Laws 1996	Volume II Chapters 241 to End	1
1	Oklahoma Session Laws 1997	Volume I Chapters 1 to 269	1
1	Oklahoma Session Laws 1997	Volume II Chapters 270-421	1
1	Oklahoma Session Laws 1998	Volume I Chapters 1 to 305	1
1	Oklahoma Session Laws 1998	Volume II Chapters 306-429 (end)	1
1	Oklahoma Session Laws 1999	Volume I Chapters 1 to 280	1
1	Oklahoma Session Laws 1999	Volume II Chapters 281 to 426 (end)	1
1	Oklahoma Session Laws 2000	Volume I Chapters 1 to 304	1
1	Oklahoma Session Law 2006	No. 1 Chapters 1-7	1
1	Oklahoma Session Law 2006	No. 2 Chapters 8-27	1
1	Oklahoma Session Law 2006	No. 3 Chapters 28-111	1
1	Oklahoma Session Law 2006	No. 4 Chapters 112-187	1
1	Oklahoma Session Law 2006	No. 5 Chapters 188-280	1
1	Oklahoma Session Law 2006	No. 6 Chapters 281-327	1
1	Oklahoma Session Law 2007	No. 5 Chapters 162-274	1
1	Oklahoma Session Laws 2008 Chap. 1-284	Volume 1	2
1	Oklahoma Session Laws 2008 Chap. 285-440	Volume 2	2
1	Oklahoma Session Laws 2009 Chap.1-233	Volume 1	3
1	Oklahoma Session Laws 2009 Chap.234-460	Volume 2	3
1	Oklahoma Session Laws 2010 Chap.1-300	Volume 1	4
1	Oklahoma Session Laws 2010 Chap.301-479	Volume 2	4
1	Oklahoma Statutes 1994 - 1 Constitution	Titles 1-57	1
1	Oklahoma Statutes 1995 - 1 Constitution	Titles 1-58	1
1	Oklahoma Statutes 1995-2	Titles 59 to End	1
1	Oklahoma Statutes 2008 - 1 Constitution	Titles 1-27	1
1	Oklahoma Statutes 2008 - 2	Titles 28-63	1
1	Oklahoma Statutes 2008 - 3	Titles 64-85	1
1	Oklahoma Statutes 2009 - 1 Constitution	Titles 1-27	1
1	Oklahoma Statutes 2009 - 2	Titles 28-63	1
1	Oklahoma Statutes 2009- 3	Titles 64-85	1
1	Oklahoma Statutes 2010 - 1 Constitution	Titles 1-17	2
1	Oklahoma Statutes 2010 - 2	Titles 18-46	2
1	Oklahoma Statutes 2010 -3	Titles 47-63	2
1	Oklahoma Statutes 2010-4	Titles 64-85	2
1	Oklahoma Statutes Annotated 2010 General Index	A to L	1
1	Oklahoma Statutes Annotated 2010 General Index	M to Z	1
1	Oklahoma Statutes Annotated 2011 General Index	A to L	1
1	Oklahoma Statutes Annotated 2011 General Index	M to Z	1
1	Oklahoma Statutes Annotated 1985	Tables / Index	1
1	Oklahoma Statutes Annotated 2003	2 - 16-1 to End 3 to 4 Agriculture - Animals	1
1	Oklahoma Statutes Annotated 2003	5 - Attorneys and State Bar	1
1	Oklahoma Statutes Annotated 2003	12 - 1381-2100 Civil Procedure	1
1	Oklahoma Statutes Annotated 2003	21 - 1-680 Crimes and Punishment	1
1	Oklahoma Statutes Annotated 2003	21 - 681-740 Crimes and Punishment	1
1	Oklahoma Statutes Annotated 2003	21 - 741-1110 Crimes and Punishment	1
1	Oklahoma Statutes Annotated 2003	21 - 1111-1499 Crimes and Punishment	1
1	Oklahoma Statutes Annotated 2003	21 - 1500-End Crimes and Punishment	1
1	Oklahoma Statutes Annotated 2003	22 - 1 to 450 Criminal Procedure	1
1	Oklahoma Statutes Annotated 2003	22 - 451-830 Criminal Procedure	1
1	Oklahoma Statutes Annotated 2003	22 - 831-1050 Criminal Procedure	1
1	Oklahoma Statutes Annotated 2003	22 - 1051-1120 Criminal Procedure	1
1	Oklahoma Statutes Annotated 2003	22 - 1121 to End Criminal Procedure	1
1	Oklahoma Statutes Annotated 2003	29 to 31 Game Fish and Homestead, etc.	1
1	Oklahoma Statutes Annotated 2003	36-2101 to 6200 Insurance	1

1	Oklahoma Statutes Annotated 2003	36-2101 to End to 38 Insurance - Jurors	1
1	Oklahoma Statutes Annotated 2003	52-54 Oil and Gas - Partnership	1
1	Oklahoma Statutes Annotated 2003	60 Property	1
1	Oklahoma Statutes Annotated 2003	61-62 Public Buildings - Public Finance	1
1	Oklahoma Statutes Annotated 2003	63 2-101 to 2-End	1
1	Oklahoma Statutes Annotated 2003	64 to 67 Public Lands - Records	1
1	Opinions of the Attorney General 1968	Volume 1	1
1	Opinions of the Attorney General 1970	Volume 3	1
1	Opinions of the Attorney General 1971	Volume 4	1
1	Opinions of the Attorney General 1972	Volume 5	1
1	Opinions of the Attorney General 1973	Volume 6	1
1	Opinions of the Attorney General 1974	Volume 7	1
1	Opinions of the Attorney General 1975	Volume 8	2
1	Opinions of the Attorney General 1976	Volume 9	1
1	Opinions of the Attorney General 1977-1978	Volume 10	1
1	Opinions of the Attorney General 1979	Volume 11	1
1	Opinions of the Attorney General 1980	Volume 12	2
1	Opinions of the Attorney General 1981	Volume 13	1
1	Opinions of the Attorney General 1982	Volume 14	1
1	Opinions of the Attorney General 1983	Volume 15	3
1	Opinions of the Attorney General 1984	Volume 16	1
1	Opinions of the Attorney General 1985	Volume 17	1
1	Opinions of the Attorney General 1986	Volume 18	1
1	Opinions of the Attorney General 1987	Volume 19	1
1	Opinions of the Attorney General 1988	Volume 20	1
1	Opinions of the Attorney General 1989	Volume 21	1
1	Opinions of the Attorney General 1990	Volume 22	1
1	Opinions of the Attorney General 1991	Volume 23	1
1	Opinions of the Attorney General 1992-1993-1994	Volume 24	1
1	Opinions of the Attorney General 1995	Volume 25	1
1	Opinions of the Attorney General 1996	Volume 26	1
1	Opinions of the Attorney General 1997	Volume 27	2
1	Opinions of the Attorney General 1998	Volume 28	1
1	Opinions of the Attorney General 1999	Volume 29	1
1	Opinions of the Attorney General 2001	Volume 31	1
1	Opinions of the Attorney General 2002	Volume 32	1
1	Opinions of the Attorney General 2003	Volume 33	2
1	Opinions of the Attorney General 2004	Volume 34	1
1	Opinions of the Attorney General 2006	Volume 36	1
1	Opinions of the Attorney General 2007	Volume 37	1
1	Opinions of the Attorney General 2008	Volume 38	1
1	Opinions of the Attorney General 2009	Volume 39	2
1	Opinions of the Attorney General 2010	Volume 40	1
1	Prosecution and Defense of Criminal Conspiracy Cases 1988	Marcus, Paul	1
1	Searches and Seizures Arrests and Confessions 1992	Volume 1	1
1	Searches and Seizures Arrests and Confessions 1992	Volume 2	1
1	Searches and Seizures Arrests and Confessions 1992	Volume 3	1
1	The Law of Electronic Surveillance 1995	Carr, James C.	1

Rod Cleveland moved, seconded by Paul Meyer, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- | | |
|-----------------|---------------|
| 13-0276 – B2A | 13-0104 – T2A |
| 13-0877 – B2A | 13-0120 – T2A |
| | 13-1457 – T2A |
| 13-1441 –CFBRE2 | 13-1994 – T2A |

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the following Blanket Purchase Orders submitted for the following Departments:

a. District #1 Warehouse:

13-2588 – T2A Moyers Factory Warehouse, Inc. \$ 300.00

b. District #2 Warehouse:

13-2664 – T2A	O’Reilly Automotive	\$ 2,000.00
c. <u>District #3 Warehouse:</u>		
13-2593 – T2A	Pearson Lumber & Home Care Center	\$ 500.00
13-2598 – T2A	Home Depot Credit Services	\$ 500.00
13-2609 – T2A	C. L. Boyd Company, Inc.	\$ 2,500.00
d. <u>Cleveland County Commissioner’s Office:</u>		
13-2636 – R2	The Norman Transcripts	\$ 5,000.00
13-2637 – R2	Thomson West	\$ 2,052.00
13-2638 – D2	Oklahoma Office Systems	\$ 675.00
e. <u>Cleveland County Assessor’s Office:</u>		
13-2635 – H2	Digital Data Technologies, Inc.	\$ 6,000.00
f. <u>Cleveland County Health Department:</u>		
13-2655 – MD1C	Holly Warren	\$ 400.00

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

Rod Cleveland moved, seconded by Paul Meyer, to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 12/13</u>		
a. General Fund	\$	87,779.43
b. Highway Fund		18,377.28
c. Health Fund		77,289.90
d. Sheriff Service Fee Fund		7,763.04
e. Sheriff Commissary Fund		3,943.24
f. Sheriff Jail Fund		9,521.89
g. Sheriff Revolving Fund		1,079.73
h. Treasurer’s Certification Fee Fund		1,194.00
i. County Clerk Preservation Fund		24,408.66
j. Fair Board Fund		5,488.10
<u>FY 11/12</u>		
a. General Fund		1,568.00

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

There was no New Business to come before the Board.

During Commissioner’s Comments, Rod Cleveland asked for prayers for Commissioner Skinner who is still in the hospital with pneumonia and Commissioner Sullivan whose granddaughter Brooklyn is going through some procedures.

There were no Public Comments.

Rod Cleveland moved at 9:13 a.m., seconded by Paul Meyer, to adjourn.
The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

(Clerk’s note: Agenda was posted November 9, 2012 at 8:53 a.m.)