

JUL 11 2022

SHERRY MURRAY
COUNTY CLERK

220554

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 295-6125

INVITATION TO BID


PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED
July 11, 2022

Page 1 of 2

BID NUMBER #2023-#01 Drug Test Kits / Children's Justice Center	BID CLOSING DATE AND HOUR 07/29/2022 @ 4:00pm	REQUIRED DELIVERY DATE SEE SPECIFICATIONS ____ Days after award of Purchase Order
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TERMS Net, FOB this bid will open 08-01-2022 during Commissioner's Meeting that begins at 9:00am	DATE OF DELIVERY: SEE SPECIFICATIONS
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ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
	1 or more		<p>Canadian County Children's Justice Center is seeking bids for Drug Test Kits.</p> <p>See Specifications attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid. All data will be considered in the awarding of the bid including the delivery time.</p> <p><u>The terms & conditions of this document must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Brandi Smith 7905 E. Highway 66 El Reno, OK 73036 Email: bsmith@ccjcok.org Phone: (405) 264-5552 Hours: Monday - Friday 8:00am to 5:00pm</p> <p style="text-align: center;">APPROVED</p> <p>Date: <u>7-11-22</u></p> <p style="text-align: center;"> _____ Officer or Department Head</p>		<p>\$ _____</p> <p>Total</p>

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 09/01/2022
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____

(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036

NOTE: Other terms and conditions can be added at the discretion of the county officers.



**Canadian County
Purchasing**

Bid Specifications

Date Issued: July 11, 2022
Bid Number: **2023-#01**
Closing Date: July 29, 2022 at 4:00 pm
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: August 01, 2022 during the Commissioner's Meeting that begins at 9:00 am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS~

Drug Test Kits / Children's Justice Center

Children's Justice Center is seeking bids for Drug Tests Kits.

Specifications:

See attached Specifications.

For Information Contact:
Contact: Brandi Smith
Email: bsmith@ccjck.org
Phone: (405) 264-5552
Hours: Monday – Friday 8:00am to 5:00pm
Address: 7905 E Highway 66, El Reno, OK 73036

If you have any questions or need additional information, please contact:

Lena Marquez, Purchasing Agent, 405.295.6125
lmarquez@okcana.cogov.net

201 N. Choctaw Avenue, El Reno, OK 73036
405.295.6125 ~ Fax 405.422.2437
www.canadiancounty.org

Drug Tests/ Children's Justice Center

Canadian County Children's Justice Center is seeking bids for:

Specifications:

13 Panel Cup w/

BUP- 5

BZO- 200

COC- 150

ETG- 500

FYL- 10

K2- 25

METH- 500

MTD- 200

OPI- 300

OXY- 100

THC- 25

TML- 100

AMP-500

SVT

- * **Low Cutoff levels**
 - * **Easy to Read Results**
 - * **Fast Results**
 - * **One drug category per strip**
 - * **Stable results for 60 minutes**
 - * **Accredited Laboratory**
 - * **LC/MS Confirmations**
 - * **Oral Fluid Collection Devices**
 - * **Validity Screen**
 - * **Online Reporting of additional testing**
 - * **Quick Turnaround Time**
 - * **Lab Customer Service**
- Additional Supplies such as;**
- Requisition forms
 - Chain of Custody Forms
 - Bio-Hazard Bags
 - Shipping Labels
 - Shipping Bags

For Information Contact:

Brandi Smith

Phone: (405) 264-5552

Email: bsmith@ccjcok.org

Address: 7905 E Highway 66, El Reno, Ok 73036

Hours: Monday-Friday 8:00am to 5:00pm



**Canadian County
Purchasing**

BID CHECKLIST

Date Issued: July 11, 2022
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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

Is the Invitation to Bid Signed and Notarized? _____

Are all applicable spaces filled in? _____

Are all necessary papers enclosed? _____

Is the Bid # and Closing Date on outside of return envelope? _____

*Electronic submission is an option for submitting a bid. Available at:

<https://www.bidexpress.com/businesses/52814/home>

Thank You,

Lena Marquez, Purchasing Agent



**Canadian County
Purchasing**

ELECTRONIC BIDDING MEMO
CHANGES TO SUBMISSION PROCEDURES

Canadian County is excited to announce we are providing electronic bidding as an option for this solicitation via the Bid Express[®] service at www.bidexpress.com.

You can access our Bid Express public home page at:

<https://www.bidexpress.com/businesses/52814/home>

Contact Information

Purchasing Agent: Lena Marquez
Phone Number: 405-295-6125
E-mail: lmarquez@okcana.cogov.net



**Canadian County
Purchasing**

Affidavit / Proof of Mailing

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~ AFFIDAVIT~

Drug Test Kits / Children’s Justice Center

State of Oklahoma)
County of Canadian) §

I, Lena Marquez, Purchasing Agent, in and for said County and State, do hereby certify that “Invitations to Bid” were sent to the following:

BidClerk
projects@bidclerk.com

Bid News
projects@isqft.com

ePlan
1400 Forum Blvd. Ste 7B
Columbia, MO 65203

Online Data Services
5425 Peachtree Parkway NW
Peachtree Corners, GA 30092

American Drug Screen Corp.
Attn: Edwina James
bid@adsdrugtest.com
5358 Irwindale Ave.
Irwindale, CA 91706

American Screening Corporation
9742 St. Vincent Ave., Ste. 100
Shreveport, LA 71106

Medtox Laboratories, Inc
clientservices@medtox.com
402 W County Rd. D
St. Paul, MN 55112

Mercedes Scientific
Attn: Dave Johnson
12210 Rangeland Pkwy
Lakewood Ranch, FL 34211

Premier Biotech, Inc
Attn: Jason St. Ores
jstores@premierbiotech.com
8431 Deer Pond Trail North
Lake Elmo, MN 55042

Redwood Toxicology Laboratory, Inc
bids@redwoodtoxicology.com
3650 Westwind Blvd.
Santa Rosa, CA 95403

Witness my hand and seal this 11th day of July, 2022.


Lena Marquez, Purchasing Agent

