

SA&I 1-4040 (2000)

Canadian _____ County, Oklahoma
COUNTY PURCHASING OFFICE
Canadian _____ County Court House
El Reno _____, Oklahoma
Phone: (405) 422-2441

INVITATION TO BID

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE
SIDE RELATING TO SUBMISSION OF THIS BID.
Notarized Affidavit completions and signature required on reverse side.

DATE ISSUED
May 12, 2014
Page 1 of 2

BID NUMBER Canadian County Phone System /
#2014-#23 County Commissioners
BID CLOSING DATE AND HOUR
May 30, 2014 at 4:00pm
REQUIRED DELIVERY DATE
SEE SPECIFICATIONS
____ Days after award of Purchase Order

TERMS
Net, FOB this bid will open June 2, 2014 at 9:30am
DATE OF DELIVERY:

ITEM	QUANTITY	UNIT OF ISSUE	DESCRIPTION	UNIT PRICE	TOTAL
1 or more			<p>Canadian County is seeking bids to update the current phone system.</p> <p>See Specifications Attached:</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid.</p> <p><u>The reverse of this sheet must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Dave Anderson, District #2 Commissioner 201 North Choctaw El Reno, OK 73036 (405) 205-8955</p>		\$ _____ Total

APPROVED
Date May 12, 2014
Phil Larson
Officer of Department Head

STATE OF OKLAHOMA
CANADIAN COUNTY
FILED OR RECORDED
MAY 12 2014
SHELLEY DICKERSON
COUNTY CLERK
14221

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian
County Courthouse, 201 N Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 07/02/2014
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this _____ day

of _____, 20 _____

(SEAL)

Firm: _____

My commission expires _____

Signed by: _____ Title: _____
(Manual Signature of Undersigned)

NOTARY PUBLIC (CLERK OR JUDGE)

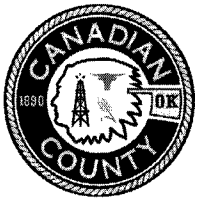
Address: _____ Phone: _____

City: _____ State: _____

Zip: _____

Please mail sealed bids to:
Canadian County Clerk's Office
Attn: Purchasing
PO Box 458
El Reno, OK 73036

Street Address:
201 N Choctaw Avenue
El Reno, OK 73036



Date Issued: May 12, 2014
Bid Number: **2014-#23**
Closing Date: May 30, 2014 at 4:00pm
PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036
Opening Date: June 2, 2014 at 9:30am
Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ SPECIFICATIONS~

Canadian County Phone System / County Commissioners

Canadian County is seeking to update the current phone system. There have been some issues with the current aging system's reliability and the county would like to replace it with more current technology. The county wants to keep the current phones, network equipment, and wiring and to retain as much configuration information from the current system as possible. This will facilitate an easier transition to a new system, keep the cost to a minimum, and reduce waste.

Please provide your proposal for how the county can update to a new system while reusing as many of the current resources as feasible.

Any new system **MUST** meet (or *preferably exceed*) the capability of the current system:

- 2 ISDN PRI Lines
- 16 analog stations
- 8 digital stations
- 150 IP stations
- Automated attendant
- Voice Mail
- 150 RFID tags for access control and/or time clock
- 2 SIP Stations
- 5 years of warranty on new system and components

While the above capabilities are a minimum, the county wants to provide at least some room for growth. Please include options for growth and cost for the following:

- Ability to handle additional IP phones
- Ability to email voice messages
- Ability for system to handle incoming faxes internally
- Ability to use SIP trunks in the future
- Ability to log and report call activity (SMDR)
- Ability to log and report RFID activity (access logs)

Proposal should include charges for installation and estimate costs for future service work.

For Information Contact:

Dave Anderson, District #2 Commissioner

Phone: (405) 205-8955

Hours: Monday – Friday 8:00am to 3:30pm

Address: 201 N Choctaw, El Reno, OK 73036

If you have any questions or need additional information, please contact:

Sherry Murray, Purchasing Agent, 405.295.6125 or 405.422.2441

smurrav@okcana.cogov.net

201 N. Choctaw Avenue, El Reno, OK 73036

405.295.6000 ~ Fax 405.422.2411

www.canadiancounty.org



**Canadian County
Purchasing**

Affidavit / Proof of Mailing

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~ AFFIDAVIT~

Canadian County Phone System / County Commissioners

State of Oklahoma)
County of Canadian) §

I, Glenda Mallam, Assistant Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Acoustic Designs, Inc
612 Okie Ridge Road
Yukon, OK 73099

Alinec Technologies
Attn: Daniel Venson
2112 Rutland Drive, Suite 180
Austin, TX 78758

Bid News
project@bidnews.com

BMI + ImageNet
Attn: Brian Womack
913 North Broadway
Oklahoma City, OK 73112

Cnet Security and Cable, Inc
Attn: Derek Shaw
143 N Cedar Branch Way, Suite 101
Mustang, OK 73064

Dimensional Concepts
PO Box 1838
Stillwater, OK 74076

Eales Electronics Corp
PO Box 721140
Oklahoma City, OK 73172-1140

Elite Innovative Technology LLC
PO Box 734
Mustang, OK 73064

ePlan
4115 South Providence, Suite 105
Columbia, MO 65203

Florida Micro LLC
11550 Common Oaks Drive, Suite 108
Raleigh, NC 27614

Francis Tuttle Vo-Tech Center
Attn: Bid Assistance – Judy Robbins
12777 N Rockwell
Oklahoma City, OK 73142

Global Government
6690 US-36
Fletcher, OH 45326

Hi Tech Security Solutions
608 Pala Verde Court
Yukon, OK 73099

Hi Tech Security Solutions
Attn: Ray Dunn
PO Box 53874
Lubbock, TX 79453

Howard Technology Solution
Attn: Shonda Russell, Texas/OK Acct Rep
PO Box 1590
Laurel, MS 39441

Insight Public Sector Inc
6820 S Harl Avenue
Tempe, AZ 85283

My Computer Bytes
Attn: Bill
PO Box 850957
Yukon, OK 73099

Nobel Systems
3013 NW 59th Street
Oklahoma City, OK 73112

Online Data Services
3295 River Exchange Dr, Suite 213
Norcross, GA 30092

Orion Security Solutions
12330 St Andrews Drive
Oklahoma City, OK 73120

Patriot Technologies Inc
Attn: Kim Hunter
5108 Pegasus Ct., Suite F
Frederick, MD 21704

PC Mall Government Inc
shaufung.tang@pcmg.com

Peak Uptime
13431 North Broadway
Oklahoma City, OK 73013

Plante & Morgan PLLC
27400 NW Highway
PO Box 307
Southfield, MI 48037-0307

Primus Electronics Corporation
Attn: Dana Cronin
4180 E Sand Ridge Road
Morris, IL 60150

Ricoh Americas Corporation
Attn: Spencer Adams
3030 NW Expressway, Suite 1404
Oklahoma City, OK 73112

RK Black
4111 Perimeter Center Place
Oklahoma City, OK 73112

Sawatski
Secure Solutions LLC
105 Darwin Road
Edmond, OK 73034

SecureNet, Inc
Attn: John Brothers
1117 Cornell Parkway
Oklahoma City, OK 73108

Security Solutions USA
1640 W Hwy 152
Mustang, OK 73064

Signature Technology Group
Attn: Jared Brimhall
2424 W Desert Cove Avenue
Phoenix, AZ 85029

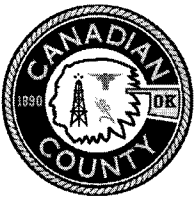
SMTi
40 W Littleton Blvd, Suite 210
Littleton, CO 80120-2400

Witness my hand and seal this 12th day of May, 2014.



Glenda Mallam, Assistant Purchasing Agent
(SEAL)





**Canadian County
Purchasing**

BID CHECKLIST

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**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION
PLEASE CHECK FOR THE FOLLOWING:**

- Is the Invitation to Bid Signed and Notarized? _____
- Are all applicable spaces filled in? _____
- Are all necessary papers enclosed? _____
- Is the Bid # and Closing Date on outside of return envelope? _____

Thank You,

Glenda Mallam, Assistant Purchasing Agent