

SA&I 1-4040 (2000)

Canadian \_\_\_\_\_ County, Oklahoma  
COUNTY PURCHASING OFFICE  
Canadian \_\_\_\_\_ County Court House  
El Reno \_\_\_\_\_, Oklahoma  
Phone: ( 405 ) 422-2441

INVITATION TO BID


DATE ISSUED  
July 15, 2013  
Page 1 of 2

PLEASE REVIEW TERMS AND CONDITIONS ON REVERSE  
SIDE RELATING TO SUBMISSION OF THIS BID.  
Notarized Affidavit completions and signature required on reverse side.

BID NUMBER **Credentialing System /**  
**#2014-#03 County Sheriff**      BID CLOSING DATE AND HOUR  
**Aug. 2, 2013 at 4:00 pm**      REQUIRED DELIVERY DATE  
**SEE SPECIFICATIONS**  
\_\_\_\_\_ Days after award of Purchase Order

TERMS  
Net, FOB this bid will open August 5, 2013 at 9:30am      DATE OF DELIVERY:  
SEE SPECIFICATIONS

| ITEM        | QUANTITY | UNIT OF ISSUE | DESCRIPTION  | UNIT PRICE | TOTAL                        |
|-------------|----------|---------------|--|------------|------------------------------|
| (1) or more |          |               | <p>Canadian County Sheriff is seeking bids for a Credentialing System.</p> <p>See Specifications Attached.</p> <p>The Board of Canadian County Commissioners reserves the right to reject any and all bids or to award all or any portion of the items bid.</p> <p><u>The reverse of this sheet must be completed and returned or the bid will be rejected.</u></p> <p>Contact person: Randall Edwards<br/>County Sheriff<br/>208 W. Rogers<br/>El Reno, OK 73036<br/>(405) 262-4787</p> |            | <p>\$ _____</p> <p>Total</p> |

**APPROVED**  
Date 7-12-13  
  
**Officer of Department Head**

STATE OF OKLAHOMA  
CANADIAN COUNTY  
FILED OR RECORDED  
**JUL 15 2013**  
SHELLEY DICKERSON  
COUNTY CLERK

**TERMS AND CONDITIONS**

1. Sealed bids will be opened in the Commissioner's Conference Room, Canadian County Courthouse, 201 N. Choctaw Avenue, El Reno, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope.
3. Unit prices will be guaranteed correct by the bidder.
4. Firm prices will be F.O.B. destination.
5. Purchases by Canadian County, Oklahoma, are not subject to state or federal taxes.
6. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
7. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion. A form is supplied below.
8. Bids will be firm until 09/05/2013  
(DATE)

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity; quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn before this \_\_\_\_\_ day

of \_\_\_\_\_, 20 \_\_\_\_\_

(SEAL)

Firm: \_\_\_\_\_

My commission expires \_\_\_\_\_

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_  
(Manual Signature of Undersigned)

\_\_\_\_\_  
NOTARY PUBLIC (CLERK OR JUDGE)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Please mail sealed bids to:  
Canadian County Clerk's Office  
Attn: Purchasing  
PO Box 458  
El Reno, OK 73036

Street Address:  
201 N Choctaw Avenue  
El Reno, OK 73036



**Canadian County  
Purchasing**

**Bid Specifications**

---

Date Issued: July 15, 2013  
Bid Number: **2014-#03**  
Closing Date: August 2, 2013 at 4:00pm  
                  PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036  
Opening Date: August 5, 2013 at 9:30am  
                  Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

---

~ SPECIFICATIONS~

Credentialing System / County Sheriff

Canadian County Sheriff is seeking bids for a Credentialing System.

See Specifications attached.

For Information Contact:

Contact: Randall Edwards, County Sheriff

Phone: (405) 262-4787

Hours: Monday – Friday 8:00am to 4:30pm

Address: 208 W Rogers, El Reno, OK 73036

---

If you have any questions or need additional information, please contact:  
**Sherry Murray**, Purchasing Agent, 405.295.6125 or 405.422.2441  
smurrav@okcana.cogov.net

## SPECIFICATIONS ON CREDENTIALING SYSTEM

Bids shall include all shipping, delivery and installation charges.

Descriptive literature and detailed specifications must be included as part of bid. If bidding equipment other than as specified, deviations from specifications shall be stated in your bid.

It is the intent of the specifications to invite bids on high quality merchandise. Mentioning a brand, manufacturer and number is done only to establish the standard of quality desired. It is not the intent to eliminate brands of equal quality, but instead to set forth and convey to prospective bidders the general style, type, character and quality of the products desired.

Each system shall consist of the following items:

- 1 IDCENTRE Silver v 6.5 Upgrade Software (or equal)
- 1 ABS8300 Retransfer Printer or (equal)
- 1 ABS8300 Dual Lamination Unit (or equal)
- 1 IDCENTRE SMA 1 year onsite (or equal)
- 1 ABS8300 HMA 1 year onsite (or equal)
- 1 ABS Photo Solution (Camera, integrated software, tripod, stand, and backdrop)
- 1 Signature Pointe Solution (signature pointe SW v6.5, signature pointe pad)
- 1 Onsite Installation, Training, and Configuration

### Hardware Specifications

- System must seamlessly integrate existing card designs into new software.
- Inline dual sided lamination
- Printer must use OK 4 panel color ribbon, retransfer film, and lamination.
- Lifetime print head warranty (using EDIsecure® materials)
- Space saving internal installation of optional modules such as

bend remedy, flipper, and encoding modules

- Electronic security locks (driver driven) for front door and card

hopper for utmost security

- Printer Look-Up Tables and pre-selection of 5 different card

type profiles

- Automatic ribbon detection and low ribbon warning
- Auto cleaning notification
- Removable cleaning roller unit for long-term usage and reliable,

#### steady card cleaning

- Easy replacement of ink ribbons and Retransfer Film via front

#### loading system

- Detachable card hopper for 200 cards
- Built-in operating panel with LCD for convenient set-up and

#### operation

- Print head has no contact with card, minimizing risk of damage
- Accessories compartment for cleaning kits and other accessories
- Field upgradeable encoder options
- Intuitive, in-house developed printer driver for utmost user

#### convenience and productivity

- USB 2.0 and Ethernet ports for easy connection with PC or

#### Network

### Software Specifications

- Software must support communications with ABS8300 printer (or equal)
- Software must use USB security key
- User-defined card size (CR50, CR80, custom)
- Auto-create production form
- Shape drawing support
- Flexible font sizing and colors
- Multiple field selection, alignment and formatting
- Select desktop icons during install
- Copy card and report designs between projects
- Variable and static text fields (static type with word wrap option)
- Fields for date, non-printable area, list, composite, print count, auto sequence, bar codes (21 types), magnetic stripes, signature, smart card, binary field and event button
- Photo with border, ghost or transparent background options
- Static and variable graphic fields (with transparent color option)
- In-production image import and export (.BMP, .EPS, .JPG, .PCT, .PCX, .PNG, .PSD, .TGA, .TIF, .WMF)
- Image and signature storage as BLOBs or files
- Multiple images per record
- Quick, advanced and stored searches
- Text field masking

- Crop and adjust existing photo
- Batch import/export photos and images from production
- Data-driven production
- Supports multiple-table databases
- Supports Software Developer's Kit
- Smart card support pack (proximity)
- Auto-create Microsoft® Access 2000 database; databases

supported include Microsoft Access 2000, 2002 and 2003;

Microsoft® SQL Server 2000 and 2005; Oracle® Oracle8i and

Oracle9i; IBM® DB2® Universal Server 7.1 and 8.1

- Unicode support
- Wizard for managing user account privileges
- Retrieve records from "today"
- Retrieve records from "this week"
- Online user's guide, online help and help desk support
- System must run entirely within the Microsoft .NET 3.0 or greater runtime environment for enhanced client startup, improved memory management, more reliable multi-threading, and faster XML processing.
- System must integrate with Microsoft SQL Server Reporting Services for generation of reports and utilize Microsoft Active Directory for customizable user access rights to the reports with no additional username and password required.
- System must be able to run the Application Tier and Database Tier on separate servers and support X86 and X64 Operating Systems without third party software.
- System must run on a centralized server.
- System must allow ID Centre to directly integrate with the central database to produce employee, vendor and other badges.
- System must allow for single-step card issuance
- System must be Microsoft Vista or higher compatible (not running in XP compatibility mode). Login timeout feature
- Restrict project access by user
- Secure user audit trail

### **Support / Installation**

- Software Installation must be performed onsite by an authorized Datacard dealer.
- Printer and camera solution must be installed by an authorized dealer.
- Support must be provided locally by factory trained authorized onsite service personnel.
- Onsite warranty must be provided by factory trained authorized onsite service personnel.

Lump Sum Bid Amount \_\_\_\_\_



**Canadian County  
Purchasing**

**Affidavit / Proof of Mailing**

Date Issued: July 15, 2013

Bid Number: **2014-#03**

Closing Date: August 2, 2013 at 4:00pm

PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036

Opening Date: August 5, 2013 at 9:30am

Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

~ AFFIDAVIT ~

Credentialing System / County Sheriff

State of Oklahoma )  
County of Canadian ) §

I, Sherry Murray, Purchasing Agent, in and for said County and State, do hereby certify that "Invitations to Bid" were sent to the following:

Addtronics Business Systems  
PO Box 18105  
Oklahoma City, OK 73154

Alpha Card Systems  
17858 SW Upper Boones Ferry Road  
Portland, OR 97224

Bid News  
[project@bidnews.com](mailto:project@bidnews.com)

ePlan  
4115 South Providence  
Columbia, MO 65203

Francis Tuttle Vo-Tech Center  
Attn: Bid Assistance-Judy Robbins  
12777 N Rockwell  
Oklahoma City, OK 73142

ID Ville  
Attn: Kim Carter  
5376 52<sup>nd</sup> Street SE  
Grand Rapids, MI 49512

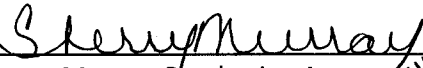
ID Wholesaler North  
18640 Lake Drive East  
Chanhasen, MN 55317

I.D. Systems, Inc  
2000 Hamilton Street #696  
Philadelphia, PA 19130

Online Data Service  
8460 Holcomb Bridge Road, Suite 100  
Alpharetta, GA 30322

T & G ID Systems, Inc  
712 West Magnolia Avenue  
Fort Worth, TX 76104

Witness my hand and seal this 15<sup>th</sup> day of July, 2013.

  
Sherry Murray, Purchasing Agent

(SEAL)





**Canadian County  
Purchasing**

**BID CHECKLIST**

---

Date Issued: July 15, 2013  
Bid Number: **2014-#03**  
Closing Date: August 2, 2013 at 4:00pm  
                  PO Box 458, 201 N. Choctaw Ave., El Reno, OK 73036  
Opening Date: August 5, 2013 at 9:30am  
                  Commissioner's Meeting Room, 201 N. Choctaw Ave., El Reno, OK 73036

---

**TO HELP PREVENT BIDS FROM BEING REJECTED FOR LACK OF COMPLETION  
PLEASE CHECK FOR THE FOLLOWING:**

Is the Invitation to Bid Signed and Notarized? \_\_\_\_\_

Are all applicable spaces filled in? \_\_\_\_\_

Are all necessary papers enclosed? \_\_\_\_\_

Is the Bid # and Closing Date on outside of return envelope? \_\_\_\_\_

Thank You,

**Sherry Murray, Purchasing Agent**