

MINUTES

January 14, 2008

The regularly scheduled meeting of the Board of County Commissioners was called to order this 14th day of January, 2008, in meeting room 240 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman
Rusty Sullivan, Vice-Chairman
Rod Cleveland, Member
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, David Brockmon, Eddie Thomason, Mark Cambron, John Murrell, Doug Blaine, Melinda Duke, Brenda Wakeman, Denise Ellison, Deborah VanWye, Peggy Laizure, James Tyree, Terran Manning, Jim Helm, Sylvia Martin, Jerry Davis, Tara Wesley, Julia Curry and Debra Stafford.

Chairman Skinner began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of January 8, 2008.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Melinda Duke, Purchasing Agent, opened the bids for County Bid #COM-1354-A – To provide GPS Monitoring Services for certain qualified Offenders, Pretrial Detainees or Probationers designated by the Cleveland County District Court for the County Sheriff's Department, 203 S. Jones, Norman, OK. The bid term will be from the bid award date through one-year (1). The bids, each accompanied by the properly executed non-collusion affidavits is as follows on the next page:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	Innovative Court Solutions, LLC	Satellite Tracking of People LLC	Cleveland County Pretrial Services, LLC	Sentinel	Trac-Pro Services	Pro-Tech Monitoring, Inc.	
BID:	#COM-1354-A						
DEPT:	Sheriff's Office						Awarded To:
DATE OPENED:	1-14-08	1	2	3	4	5	6 Tabled on 1-14-08
List of Individual Items							
Provide GPS (global positioning satellite) monitoring services for certain qualified offenders, pretrial detainees or probationers designated by the Cleveland County District Court for the Cleveland County Sheriff's Department, 203 S. Jones, Norman, OK							
The bid term will be from the bid award date through one-year (1).							
Level of Supervision (cost per unit per person)							
Low:	\$6.50/day	\$5.25	\$8.00	*See attached	\$3,600/Unit/Yr	\$3.92	
Medium:	\$8.00/day	\$5.25	\$8.00	Fee Proposal	\$3,600/Unit/Yr	\$4.41	
High:	\$9.00/day	\$5.25	\$8.00		\$3,600/Unit/Yr	\$7.50	
Maximum:	\$12.00/day	\$6.50	\$8.00		\$3,600/Unit/Yr	\$8.29	
Number of units able to handle at any given time:							
Minimum #:	0	5	1	75	10	1	
Maximum #:	200	5000	Unlimited	Unlimited	None	Unlimited	
Exemptions:							
Contact Information:							
Name:	Dedra Stafford	Greg S. Utterback	Julia Curry	Mark Contestabile	Jodie Stickney	Paul Drews	
Title:	Co-Owner	Chief Dev. Officer	Managing Partner	Vice-President	CEO	Sales Manager	
Telephone:	405-329-9100	832-553-9502	405-321-6909	678-924-1303 Ext.104	785-227-2271	480-363-6554	
Fax:	405-329-9102	832-553-9530	405-321-8046	678-924-8914	785-227-2215	727-484-3111	
Vendor's Statement:							
		Satellite Tracking of People, LLC meets all of the minimum requirements of this Invitation to Bid					
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	Yes	Yes	Yes	

continued on the next page:



FEE PROPOSAL

Electronic Monitoring (EM) Supervision

Sentinel typically offers electronic monitoring services at no cost to the court and government entity. A financial assessment is completed by Sentinel personnel to determine the offender's ability to pay and a daily fee rate is assigned. These fees are then paid by the offender directly to Sentinel with no cost incurred by the court or government entity for any of the services listed below:

❖ **Offender Funded (the participant is responsible for all cost relating to EM)**

Breath Alcohol Testing	\$5.00 per day
Voice Recognition	\$2.50 per day
Radio Frequency (RF)	Sliding Scale Fee Structure
Global Positioning System (GPS)	
Level 1 – PassTrak	Sliding Scale Fee Structure
Level 2 – TouchTrak	Sliding Scale Fee Structure
Level 3 – AlertTrak	Sliding Scale Fee Structure

The court or government entity can choose to pay part or all of the electronic monitoring costs and if so the following fees would apply:

❖ **Agency Subsidized ("Agency" is defined as the customer)**

Breath Alcohol Testing	\$2.00 per day
Voice Recognition	\$1.50 per day
Radio Frequency (RF)	\$3.00 per day
Global Positioning System (GPS)	
Level 1 – PassTrak	\$4.00 per day
Level 2 – TouchTrak	\$5.00 per day
Level 3 – AlertTrak	\$6.00 per day

The offender would be responsible for the remaining cost of services based on an individual fee assessment completed by Sentinel personnel.

❖ **Agency Funded ("Agency" is defined as the customer)**

Breath Alcohol Testing	\$6.00 per day
Voice Recognition	\$2.50 per day
Radio Frequency (RF)	\$6.00 per day
Global Positioning System (GPS)	
Level 1 – PassTrak	\$7.00 per day
Level 2 – TouchTrak	\$9.00 per day
Level 3 – AlertTrak	\$11.00 per day

continued on the next page:



Probation Supervision Services

Sentinel offers its services at no cost to the court and government entity. The following fees are paid by the sentenced probationer directly to Sentinel with no cost incurred by the court for any of the services listed below. The court order directs the probationer to pay a monthly supervision fee to Sentinel in an amount approved by the court and specified in the contract. A probationer is never charged more than the contract amount. Probationer monthly payments that may be less than the amount ordered are prorated equally to court fines and supervision for the period. The only exception will be that restitution to crime victims is paid first.

The following table illustrates the cost of services provided by Sentinel:

Basic Probation Supervision :	Cost: \$45.00 per month
Intensive Probation Supervision Program	Cost: \$55.00 per month
Domestic Violence Intervention Program	Cost: \$45.00 per month
Pre-Trial Diversion Program	Cost: \$45.00 per month
Substance Abuse Detection Screens	Cost: \$15.00 per screen
Education and Cognitive Skill Programs	
CivilWorld	Cost: \$160.00 one time fee
3 rd Millennium:	
Under the Influence – 8 Lessons	Cost: \$80.00 one time fee
Alcohol-Wise JV – 5 Lessons	Cost: \$80.00 one time fee
Marijuana 101 – 6 Lessons	Cost: \$70.00 one time fee

Chairman Skinner moved, seconded by Rod Cleveland, to accept the bids and to award and/or reject at a later date.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Melinda Duke, Purchasing Agent, opened the bids for County Bid #HWY-1355 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from January 22, 2008 through May 21, 2008. The bids, each accompanied by the properly executed non-collusion affidavits is as follows on the next page:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Fentress Oil Company, Inc.	Hooten Oil Company	Clark Oil	Jim Johnson Oil Company	
BID: #HWY-1355					
DEPT: Commissioner's					
DATE OPENED: 1-14-08					
	1	2	3	4	
					Awarded To:
Non-Encumbered					Tabled on 1-14-08
Contract for Bulk Oils,					
Lubricants & Antifreeze for					
the County Commissioners.					
The bid term will be from					
January 22, 2008 thru					
May 21, 2008					
NON-COLLUSION AFFIDAVIT:	Yes	Yes	Yes	Yes	

Chairman Skinner moved, seconded by Rusty Sullivan, to accept the bids and to award and/or reject at a later date.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner moved, seconded by Rusty Sullivan, to approve the Maintenance Agreement between the Cleveland County Health Department and Service Experts for ten (10) split system units in the Moore Office, 224 S. Chestnut, Moore, Oklahoma for one year for the pricing of \$1,520.00 to be paid at the rate of \$760.00 per maintenance visit. Contract provides one cooling and heating inspection per year; two filter changes and also includes repairs at a discount rate of 15% off the retail price.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Jail Report from Ed Miller.

Mr. Miller was not present. Mr. Mark Cambron presented the following report:

The Cleveland County Detention Center held an average of 216 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

Date	Head Count	Pott Co.	Other	C.C.D.C.
1/1/2008 Tues	221	21	2	198

1/2/2008 Wed	200	21	2	177
1/3/2008 Thur	204	21	2	181
1/4/2008 Fri	217	21	2	194
1/5/2008 Sat	213	30	1	182
1/6/2008 Sun	220	30	1	189
1/7/2008 Mon	219	30	1	188
1/8/2008 Tues	236	30	1	205
<u>Daily Average</u>	<u>216</u>	<u>25</u>	<u>1</u>	<u>189</u>

The Book-Ins comparison for this week:

2007 37 FEMALES & 145 MALES = 182 TOTAL

2008 54 FEMALES & 140 MALES = 194 TOTAL

There were no inmates transported to the Department of Corrections during this reporting period. Four (4) inmates were returned from Pottawatomie County and two (2) were sent during this reporting period. Five (5) inmates are scheduled to be transported to DOC 1-17-2008.

Rod Cleveland moved, seconded by Rusty Sullivan to accept the report.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to table the discussion, consideration, and/or action to approve the Security Contract between the Cleveland County Health Department and Patriot Security & Patrol, Inc. for three (3) drive-by inspections each evening between the hours of 9:00 p.m. and 5:00 a.m. for the Moore County Health Department located at 424 S. Eastern, Moore, OK. Contract will be for one (1) year in the amount of \$190.00 per month and shall not exceed \$2,280.00 per year.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Resolution for the Fair Board Election to be held on Saturday, February 16, 2008, and that the filing period shall commence on Monday, January 28, 2008, and end on Friday, February 1, 2008. Filing is from 8:30 a.m. until 4:30 p.m. daily.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Appointment of F. DeWayne Beggs, County Sheriff, Eddie Thomason and L. Douglas Blaine as Requesting Officers on CFBCHS2, CFBG1C and CFBG3, County Sheriff Department's Accounts.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Appointment of Valerie Mattheus as Receiving Officer on all Sheriff Department’s Accounts and CFBCHS2, CFBG1C and CFBG3, County Sheriff Department’s Accounts.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Sheriff’s Annual Report for year ending December 31, 2007.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve items b thru d and table item a, for the December, 2007 monthly reports of the following:

- a. F. DeWayne Beggs, County Sheriff (Cash Bond) - tabled
- b. Shari Kinney, County Health Department - approved
- c. Paula Roberts, Election Board - approved
- d. Rhonda Hall, Court Clerk – approved

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 308,191.84
T1C	\$ 7,663.83
T2A	\$ 2,459,303.24
T2B	\$ 21,151.07
<u>T3</u>	<u>\$ 1,682,363.75</u>
Total Unrestricted	\$ 4,478,673.73

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders:

- a. General Fund

08-3459 – HR2	The Thompson Company	\$ 3,000.00
08-3477 – H2	ServRight	695.00
08-3540 – SM2	W.W. Grainger, Inc.	2,500.00
08-3548 – B1A	Associate Medical Professionals	7,500.00
08-3552 – B1C	U.S. Extradition Service, L.L.C.	5,000.00

- b. Highway Fund

08-3443 – T2A	Corr. Dept. Ind. Rev. Fund 280	1,000.00
08-3444 – T2A	Copelin’s Office Center	500.00
08-3445 – T2A	Cintas First Aid & Safety	750.00
08-3446 – T2A	Zep Manufacturing Company	1,500.00
08-3447 – T2A	Home Depot Credit Services	1,000.00

08-3450 – T2A	P & K Equipment, Inc.	1,000.00
08-3455 – T2A	Edward’s Canvas, Inc.	750.00
08-3456 – T2A	Metro Glass, Inc.	1,000.00
08-3457 – T2A	Pearson Lumber & Home Care Ctr.	500.00
08-3458 – T2A	Petroleum Marketers Equipment Co.	750.00
08-3460 – T2A	KSM Exchange, L.L.C.	1,000.00
08-3461 – T2A	Dave’s Small Engine Repair, Inc.	1,000.00
08-3462 – T2A	T & W Tire	2,000.00
08-3463 – T2A	Performance Muffler	800.00
08-3466 – T2A	G.W. VanKeppel Company	2,500.00
08-3473 – T2A	Buildings by Madden of Noble	1,500.00
08-3475 – T2A	G.W. VanKeppel Company	6,000.00
08-3514 – T2A	Dave’s Small Engine Repair, Inc.	750.00
08-3538 – T2A	Bruckner’s Truck Sales, Inc.	3,000.00
08-3539 – T2A	Palace Auto Supply, Inc.	1,500.00
08-3541 – T2A	Clark Oil Distributors, Inc.	1,000.00
08-3542 – T2A	Ferrell Gas, L.P.	5,000.00
08-3543 – T2A	Green Country Lawn & Equipment	500.00
08-3544 – T2A	FireCo of Oklahoma, Inc.	500.00

c. Sheriff’s Service Fee Fund

08-3551 – CFB2	Copelin’s Office Center	2,500.00
08-3553 – CFB2	EnviroMed Safety & Compliance	300.00
08-3554 – CFB2	Midwest Trophy Manufacturing	1,000.00

d. Sheriff’s Commissary Fund

08-3549 – CFBC2	Thompson Commissary Supply, Inc.	7,500.00
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e. Fair Board Fund

08-3547 – FF2	Xpedx – Oklahoma City	450.00
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The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0021 – F2	08-0048 – T2A
08-0022 – F2	08-0068 – T2A
08-0560 – SM2	08-0962 – T2A
	08-1403 – T2A
08-0301 – MD2	08-1491 – T2A
	08-1681 – T2A
08-0335 – FF2	08-2458 – T2A

06/07

07-1614 – H2

07-0021 – T2A

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 07/08</u>	
a. General Fund	\$ 31,013.78
b. Highway Fund	74,896.22
c. Health Fund	13,261.91
d. Sheriff Revolving Fund	2,033.32
e. Sheriff Service Fee Fund	9,140.56
f. Sheriff Commissary Fund	814.47
g. Sheriff Criminal Alien Grant	141.90
h. County Clerk Preservation Fund	600.00
i. Fair Board Fund	2,716.86

<u>FY 06/07</u>	
a. General Fund	484.29
b. Sheriff Revolving Fund	203.75

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.

Motion carried.

(Clerk's Note: Agenda was posted on 1-11-08 @ 8:30 a.m.)