

May 9, 2005

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9<sup>th</sup> day of May, 2005, in the conference room of the Cleveland County Fairgrounds, 605 E. Robinson, Norman, Oklahoma, by Chairman George Skinner. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

George Skinner, Chairman  
Leroy Krohmer, Vice-Chairman  
Bill Graves, Member  
Dorinda Harvey, Secretary

Others present were: Christine Brannon, F. DeWayne Beggs, Jane Cannon, Tammy Howard, Randall Turk, Mike McDanel, Denise Ellison, Annette Pretty, Sylvia Martin, and Susan Moffat.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of May 2, 2005, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Client Service Agreements with Shred-it, and the Cleveland County Health Department for the Norman and Moore Offices. Service Charge will be \$85.00 per collection at each site and an additional \$4.00 per minutes over twenty-one (21) minutes. Shred-it containers will be picked up every four weeks in Moore and every two weeks in Norman.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Maintenance and Service Agreement between the Cleveland County Election Board and Datatel, Inc. in the amount of \$250.00 per month (\$3,000.00 per year) beginning June 1, 2005, thru May 31, 2006.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Lease between the Cleveland County Commissioners and the Cleveland County Facilities Authority for space leased at 1650 W. Tecumseh Rd., Norman, OK in the amount of \$223.51 per month from July 1, 2005, thru June 30, 2006.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Commercial Lease Agreement between the Cleveland County Commissioners and INOK Investments for 400 Sq. Ft. of space at 101 Triad Village Drive, Suite #153, Norman, Oklahoma, 73071 in the amount of \$150.00 per month beginning May 1, 2005, on a month-to-month basis.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves to approve an Advertising Contract between the Cleveland County Health Department and SBC Yellow Pages for the September, 2005, SBC Yellow Pages. Monthly rate is \$79.00; Yearly rate is \$948.00.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Architectural Services between the Cleveland County Health Department and The McKinney Partnership Architects, P. C., for development of a new 20,000 Sq. Ft. facility to be located on Eastern Avenue, North of South Broadway Avenue, in Moore, Oklahoma. Services shall include site master planning and preparation of conceptual documents for review by the City of Moore and County Health Department.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Chairman Skinner stated that the Board of County Commissioners needed to thank the City of Moore and the Moore City Council for donating the land for the new health department building in Moore.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Termite Plan Renewal between the Cleveland County Health Department and Terminix for the Moore office. Term is for one year beginning April 1, 2005, thru April 30, 2006, in the amount of \$374.00.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Renewal of County Bid #PA-1185 – Office Supplies, Furniture and Equipment for another year. All terms and conditions will remain the same. The renewal period will be from May 19, 2005, thru May 18, 2006.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Chairman Skinner moved, seconded by Bill Graves, to approve the Acceptance of the roads to be repaired in Wildfire Estates with REAP Grant Funds. The roads must legally be accepted as part of the County's public road system. They include: Morehead Circle, Clayton Circle, Henson Court, Bixler Circle, Collins Circle, Charlie Circle, Lawter Lane, Manchester Lane, Bailey Court, McClelland Drive, McKenzie Road and Chapel Lane East.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Contract between the Cleveland County Fair Board and Automatic Fire Control for Fire Suppression System in the Kitchen Hood – Duct and Plenum. Contract is from July 2005, thru July 2006, in the amount of \$120.00 per inspection, which includes fusible links and rubber caps.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Appointment of the following as Receiving Officers for the District Attorney's Office for all accounts, Amanda L. Byte, Michelle Lane, and Vicki Huff.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Resolution Disposing of Equipment a Sharp FO-2970M Lazer Fax Machine. This item is from Building Maintenance and is to be junked.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Resolutions Disposing of Equipment as follows:

- a. SF-104-1 File Cabinet
- b. SF-201-3 IBM WW40 Typewriter
- c. SF-242-2 Commercial Vacuum
- d. SF-299-1 Phonograph with Mono P. A.
- e. SF-337-1 Nutting Truck
- f. SF-425-1 Black & Decker Portable Jig Saw
- g. SF-427-1 Sander
- h. SF-442-1 Cooper Edger
- i. SF-605-1 (2) Electric Heaters
- j. (no number) Water Cooler

(The above items are from the Free Fair and were junked or not on site as of March 1, 1987.)

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the April, 2005, Monthly Reports of the following:

- a. F. DeWayne Beggs, Sheriff
- b. Sandra DeSelms, County Treasurer
- c. Dorinda Harvey, County Clerk

- d. Denise Heavner, County Assessor
- e. Paula Roberts, Election Board Secretary

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves to approve the Resolution Determining Maximum Monthly Highway Expenditures as follows:

T1A	\$ 243,946.73
T1C	3,950.59
T2A	1,934,606.44
T2B	74,051.36
T3	<u>901,790.43</u>
Total Unrestricted	\$ 3,158,345.55

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 05-4899 – SM2 Lewis Fire Extinguishers, Inc. \$ 1,000.00
  - 05-4946 – HR2 Page Plus, Inc. 100.00
  - 05-4965 – F2 Copelin’s Office Center 2,500.00
  - 05-5042 – B1C Con-Link Transportation Corp. 3,000.00
  
- b. Highway Fund
  - 05-4912 – T2A Perfection Equipment Co. 1,000.00
  - 05-4949 – T2A Palace Auto Supply 750.00
  - 05-4968 – T2A Bruckner’s Truck Sales 1,000.00
  - 05-4969 – T2A Advanced First Aid & Safety 1,000.00
  - 05-4984 – T2A DeShields Truck Service, Inc. 7,196.90
  - 05-5013 – T2A O’Reilly Automotive 1,000.00
  - 05-5014 – T2A Bruckner’s Truck Sales 1,000.00
  - 05-5016 – T2A Ace Hardware 750.00
  
- c. Sheriff’s Service Fee Fund
  - 05-5038 – CFB2 Home Depot Credit Serv. 500.00
  - 05-5039 – CFB2 Wal-Mart Community 300.00
  - 05-5041 – CFB2 Leon’s Plumbing Heat & Air 6,780.00

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

05-0001 – F2	05-0027 – T2A
05-0259 – C1C	05-0034 – T2A
05-0502 – B2A	05-1495 – T2A
05-1047 – C1C	05-1539 – T2A
05-1343 – B2A	05-2461 – T2A
05-2167 – B2A	05-3173 – T2A
05-2740 – B2A	
05-3769 – F2	05-1633 – MD2
05-3838 – C1C	
05-3960 – B2B	05-4288 – CFBRE2
05-4468 – B2B	
05-4601 – B2B	05-3959 – CFBC2
05-4707 – B2B	
	05-3022 – CFFP2
05-3098 – FF2	

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY04/05

a. General Fund	\$ 51,515.78
b. Highway Fund	91,012.71
c. Health Fund	11,752.81
d. Sheriff's Service Fee Fund	3,540.33
e. Sheriff's Revolving Fund	1,595.88
f. Sheriff's Commissary Fund	1,202.90
g. County Clerk's Preservation Fund	600.00
h. Fair Board Fund	1,540.41
i. Safe Room Fund	3,197.09

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.  
Motion carried.