

Board of County Commissioners Meeting
December 28, 2009

The Canadian County Board of County Commissioners met at 9:00am in the Public Meeting Room. Those present were Commissioner David Anderson, Commissioner Phil Carson, Acting District #3 Commissioner Troy Boling, County Clerk Shelley Dickerson, County Sheriff Randall Edwards, Election Board Secretary Wanda Arnold, Joan South, Jerry Smith, Cliff Lawson, Jim Powell and Jon Watje.

Anderson called the meeting to order.

Carson moved, seconded by Anderson to approve the December 21, 2009 minutes. Voting aye: Anderson, Carson, and Boling.

Carson moved, seconded by Boling to approve appropriations. There were no transfers. Voting aye: Anderson, Carson, and Boling.

APPROPRIATIONS:

Unrestricted Highway from Morbark	\$20.78
Unrestricted Highway from ACCO	\$29,333.12
Unrestricted Highway from Devon Gas Service	\$400.00
Sheriff Commissary from Inmate Trust	\$224.51
Sheriff Prisoner Care from Union City, Piedmont, and Inmate Trust	\$986.58

TRANSFERS:

None

There were no comments from the public.

Anderson presented item #5 – Consider approval to go into Executive Session, pursuant to Title 25, Oklahoma Statutes Title 25 § 307B.1. Anderson stated he requested to put this item on the agenda, but there was some discrepancy concerning how the executive session should be presented. He stated the statutes require that executive sessions be entered into in a certain way and he did not think the item was worded correctly on the agenda. Anderson stated items #5, 6, 7, and 8 would be tabled until further notice.

Anderson presented item #9 – Consider approval of Resolution (#09-141) to direct refunds and reimbursements received by the Canadian County Election Board to the General Fund Election Board payroll and maintenance & operations accounts for FY2010-2011. Arnold stated when elections are held for other entities such as schools or the state, the Election Board bills those entities for the cost of employee overtime. These reimbursements are deposited into the General Fund and then appropriated to the Election Board's current year budgeted account. Arnold further stated that in the past the State Election Board has reimbursed the county for computer equipment or telephones used on Election Day and these reimbursements are also deposited into the General Fund and then appropriated to the budgeted account. Arnold stated she had learned from the regional coordinator that one resolution could be approved for both situations. Carson moved, seconded by Boling to approve the resolution. Voting aye: Anderson, Carson, and Boling.

Anderson presented item #10 – Consider approval of Office of Juvenile Affairs Transportation Claim for transportation services provided on 12-07-09 by the Children's Justice Center. South stated staff from the Juvenile Center transported an OJA custody youth for placement and this claim reimburses the county for

December 28, 2009 Minutes continued:

staff time and mileage. She further stated that in other counties the County Sheriff may provide the transportation, but in Canadian County it is handled by the Juvenile Bureau officers. Carson moved, seconded by Anderson to approve the claim. Voting aye: Anderson, Carson, and Boling.

Anderson presented item #11 – Consider approval of appointment for County Sheriff’s Office for:

- Billy Ricketts – Reserve Deputy
- Kevin Diel – Reserve Deputy
- Ben Brown – Reserve Deputy
- Kelly Rowell – Reserve Deputy
- Steven Kennedy – Reserve Deputy
- Peter Morris – Reserve Deputy
- Russell Robison – Reserve Deputy
- Chris Stump – Reserve Deputy
- Stacy Kitchens – Reserve Deputy
- Timothy Dykens – Reserve Deputy
- Cody Delk – Reserve Deputy
- David Loman – Reserve Deputy
- Justin Mize – Reserve Deputy

Edwards stated five of the deputies were certified and eight of the deputies will attend the Reserve Academy in January to be certified. Edwards stated he wants to build up the reserve program to utilize it as a resource for personnel. It does not cost the county any salaries. The only cost is for the uniform. Edwards stated this allows his office to call for replacements when needed when deputies are gone due to sickness, vacation or bad weather. Carson moved, seconded by Boling to approve the appointments. Voting aye: Anderson, Carson, and Boling.

Anderson asked for new business.

Smith stated the governor declared a state of emergency due to the recent weather. If the threshold is met for the state, emergency funds may be available to the counties for equipment damages, overtime of personnel, or road damages. Smith stated he needed preliminary estimates of damages as soon as possible so that he can get the information to the state. He stated the county threshold is approximately \$300,000.00. Smith asked the Sheriff to calculate the cost of man hours for any reserve deputies that were used during the bad weather.

Edwards stated his dispatch wanted him to be sure to thank the Commissioners for the help they and their districts provided during the bad weather. He stated they were a valuable resource to the Sheriff’s Department beginning Christmas Eve and he sincerely thanked the Commissioners for their help.

Smith expressed thanks on behalf of the communities to the Districts for their help with an accident on Highway 152.

Anderson expressed his thanks to the Sheriff and stated the county worked as a team during the bad weather.

Also under new business, Anderson explained the executive session concerned the employees’ personnel policy. The issue was whether or not an executive session could be held to discuss all employees or if it should be for a specific employee. Anderson asked that an officers meeting be scheduled to discuss the personnel policy and possible updates. Anderson suggested the meeting be scheduled after the officers attend an ACCO workshop concerning personnel policies on January 7. [Clerk’s note: The meeting will be scheduled as a Commissioners Special Meeting.]

The Commissioners gave the following reports:

Commissioner Carson stated he attended the Circuit 6 Engineers meeting at Chickasha on Tuesday. Carson stated that after the snow storm the District #1 employees worked together to clear snow, rescue people, and get vehicles out of the snow drifts. Carson commended the employees who put in long hours during the rough conditions.

Commissioner Anderson stated he attended the CED #6 with Carson and C.C. Shah. Wednesday, the District had the shop Christmas party. On Thursday around noon, Anderson received a call from his brother

December 28, 2009 Minutes continued:

who was involved in the accident on Highway 152. Anderson stated dozens of cars were stranded between Mustang and Union City. He called the District shop to get assistance for ambulances that were on the scene but were stuck in the snow. Anderson stated that within an hour all three Districts were responding to calls. Anderson said he appreciated the attitude of the employees who worked during the Christmas holiday to help serve others.

Acting Commissioner Boling stated District #3 hauled rock on Monday, Tuesday and Wednesday. The District had the shop Christmas party on Wednesday. Boling stated the rest of the time was spent working with the bad weather. Boling stated he appreciated the work of the employees. Boling also reported the District hauled 138 tons of crusher gyp to Jones, east of Cedar; hauled 69 tons of crusher gyp to Jones, east of Maberry; hauled 69 tons of crusher gyp to Britton, east of Red Rock; hauled 69 tons of crusher gyp to Britton, east of Ranch; hauled 184 tons of crusher gyp to Darlington, east of Red Rock; hauled 46 tons of crusher gyp to Red Rock, south of Britton; hauled 23 tons of crusher gyp to Maberry, south of Memorial; hauled 31.35 tons of crusher gyp to stock; hauled 253 tons of crusher run to 122nd, east of Ranch; and hauled 69 tons of crusher run to Maberry, south of 122nd. The District also installed a 28"x20"x40' pipe on Karns and a 30"x30" stop sign at Red Rock and Britton.

Carson moved, seconded by Boling to approve Blanket Purchase Orders. Voting aye: Anderson, Carson, and Boling.

Carson moved, seconded by Boling to approve Claims. Voting aye: Anderson, Carson, and Boling.

COUNTY CLERK LIEN FEES CASH FUND:

<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>
3880	Staples/Supplies	\$120.78	4339	CMRS-POC/Postage	\$3,500.00
County Clerk Lien Fees Cash Fund Total:					\$3,620.78

COUNTY GENERAL FUND:

<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>
1665	Advanced Corr. /Service	\$5,738.64	2478	Otis Elevator Co/Services	\$445.00
2972	Wal-Mart/Supplies	\$140.06	3301	Culligan Water/ Softener	\$4,935.75
3449	Office Depot Inc./Supplies	\$565.96	3723	Advanced Corr. /Service	\$3,811.60
3726	Can. Co. Pub Fac. Auth/Service	\$300.00	3734	Moore Towing/Lease	\$680.00
3918	Petsmart/Supplies	\$144.98	3921	Summit Business/Ink	\$200.50
4267	S&J Tire Store/Tires	\$526.00	4319	Hambrick – Ferguson/Kits	\$689.00
4325	Walker Stamp/Notary	\$85.00	4378	AT&T/Services	\$44.69
4379	Cox Communications/Service	\$1,842.68	4382	OKC Economic/Dues	\$26,520.00
4384	State Auditor/Audit Expense	\$8,854.90	4471	OG&E/Services	\$40.81
4472	Clearwater Enterprises/Services	\$327.63			
County General Fund Total:					\$55,893.20

COUNTY HEALTH DEPARTMENT FUND:

<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>
932	High-Tech-Tronics/Service	\$453.48	933	High-Tech-Tronics/Service	\$255.00
4149	High-Tech-Tronics/Service	\$34.95	4150	Can. Co. Board/Maintenance	\$200.00
County Health Department Fund Total:					\$943.43

JUVENILE DETENTION FACILITIES:

<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>
2342	Yukon Tag Agency/Service	\$10.00	2365	Can. Co. CASA/Services	\$1,666.67
2366	Can. Co. CASA/Services	\$1,666.67	2370	Can. Co. CASA/Services	\$1,666.67
3159	Gateway Comm./Kenwood TK	\$1,790.00	3253	Terminix Comm. /Service	\$376.00
3260	Can. Co. CASA/Services	\$1,666.67	3865	Can. Co. CASA/Services	\$1,666.67
4073	Walker Stamp & Seal/Sign	\$51.50	4120	Unique Printing Co/Cards	\$187.15
4400	Cindy Bacon/Travel	\$345.95	4401	Meghan Smith/Travel	\$250.80

December 28, 2009 Minutes continued:

4402	Clearwater Enterprises/Service	\$704.16	4494	Kimberly White/Travel	\$47.85
4495	AT&T/Service	\$47.86	4497	Streets Inc/Parts and Labor	\$3,297.05
4500	Michelle Hickey/Travel	\$94.60			
Juvenile Detention Facilities Total:					\$15,536.27

SHERIFF SERVICE FEES CASH FUND:

<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>
3872	Office Depot Inc/Camera	\$1,075.78	4261	Missouri State Hwy/Car	\$9,495.00
Sheriff Service Fees Cash Fund Total:					\$10,570.78

UNRESTRICTED HIGHWAY CASH FUND:

<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>	<u>PoNum</u>	<u>Vendor/Description</u>	<u>Amount</u>
3696	V.J. Stone/Road Rock	\$6,175.67	3697	Joe Brown/Hauling Rock	\$13,404.80
3825	Frontier Chevrolet/Mirror	\$50.00	3975	T&W Tire/Tires	\$3,138.20
4050	Delco Tools/Liner Puller	\$695.00	4051	Dub Ross Co/Pipe	\$1,950.20
4143	Steve's Wholesale/Tools	\$565.96	4198	JKM Office/Storage Cabinet	\$499.99
4254	Auto F/X/Running Boards	\$449.95	4331	Schwarz Oil Co/Diesel	\$14,038.50
4467	OG&E/Service	\$494.57	4503	Coppermark Bank/Payment	\$3,375.95
8662	Tractor Supply Co/Grease Gun	\$199.99			
Unrestricted Highway Cash Fund Total:					\$45,038.78
GRAND TOTAL:					\$131,603.24

During this time, C.C. Shah addressed the Board and discussed engineering and funding on bridges in the districts.

Carson moved, seconded Anderson to adjourn. Voting aye: Anderson, Carson, and Boling.

Shelley Dickerson, County Clerk

(SEAL)